



CR/096130 | Client screening specialist (12 months)

募集職種

人材紹介会社

ジェイエイシーリクルートメント シンガポール

求人ID

1563188

業種

銀行・信託銀行・信用金庫

雇用形態

契約

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2025年11月11日 05:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

My client is a leading private banking and wealth management firm. The company has over 100 years of experience in managing the wealth of private clients across the globe. With a presence in around 25 countries and 60 locations, including major financial hubs like Singapore, Hong Kong, London, and Dubai.

JOB RESPONSIBILITIES

- Conduct name screening and background checks on new and existing clients.
- Review submissions from the Front Office for completeness and request additional information when necessary.
- Properly document and escalate true or potential matches within required timelines.
- Deliver high-quality support to internal stakeholders, including Relationship Managers and their assistants.
- Perform quality assurance reviews on work completed by other business units when needed.

JOB REQUIREMENTS.

- Diploma or Degree holder with at least 3 years of relevant experience in name screening preferred.
- Proficient in Microsoft Office and comfortable with technology.
- Strong command of both written and spoken English and Chinese to effectively communicate with Chinese-speaking clients.

Working Location: Singapore

Lou Kay Shaun Neal (R22109163)
JAC Recruitment Pte. Ltd. (90C3026)

#LI-JACSG

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

会社説明