



PR/158986 | Finance Executive (Fresh graduate can apply)

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1563151

業種

小売

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年11月11日 06:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A well-established retail company based in Kuala Lumpur is currently seeking a **Finance Executive** to support its finance operations. This role is ideal for individuals looking to grow their career in a dynamic and fast-paced retail environment. The successful candidate will be responsible for managing partial accounts and supporting key financial functions to ensure accuracy and compliance.

JOB RESPONSIBILITIES

- Manage accounts payable functions, including processing various forms of payments within the timeline and ensuring all transactions are accurately recorded.
- Manage accounts receivable functions, including daily updates on the branch's collections, reviewing monthly aging, and issuing invoices.
- Perform bank reconciliation.
- Manage fixed assets, ensuring timely and accurate recording in adherence to company policy.

- Assist in preparing audit and tax schedules for year-end statutory audits, tax computation services, and tax submissions.
- Undertake any ad hoc tasks assigned by superiors or management.

JOB REQUIREMENTS

- Minimum qualification: Diploma or Degree in Accounting or a related field.
- At least 6 months to 1 year of experience in finance or accounting.
- Proficiency in Chinese is required to liaise with internal teams and stakeholders.
- Fresh graduates are encouraged to apply.

#LI-JACMY

#StateKL

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明