



PR/095303 | Warehouse Management

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1563124

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年11月11日 07:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

Our client is looking for the Warehouse Manager position.

JOB RESPONSIBILITIES

1. Warehouse Management

- Accurately manage incoming and outgoing shipments and inventory (FIFO/FEFO, expiration date, temperature control, etc.)
- Check daily and monthly inventory discrepancies, prepare inventory reports, and analyze the causes
- Train and mentor warehouse staff (warehouse managers, picking/labeling/inspection staff, etc.)
- Promote continuous improvement activities for work efficiency, safety, and storage quality

2. Transportation & Delivery

- Planning and implementing delivery plans (vehicles, drivers, routes)

- Managing and improving KPIs such as delivery time, cost, accidents, and complaints
- Contracting, cost negotiations, and monthly evaluations with transportation companies (3PL)
- Controlling the delivery slip and voucher management process, including cash on delivery (COD)

3. System & Process Improvement

- Implementing, operating, and improving logistics-related systems such as WMS/TMS and ERP
- Ensuring business data integrity through collaboration with sales, accounting, and IT
- Propose and implement logistics cost reduction measures (fuel and route optimization, load factor improvement, etc.)
- Regularly report logistics KPIs (OTD, cost rate, work productivity, etc.)

4. Organizational and Human Resource Management

- Manage the warehouse and distribution department (approximately 70 employees)
- Human resource development, including training, safety management, and evaluation (KPI/results-based)
- Manage attendance, labor, and discipline, and maintain team motivation
- Propose on-site improvement measures and promote the team's PDCA cycle

JOB REQUIREMENTS

- 3+ years of warehouse management experience (food handling experience)
- Experience managing a refrigerated or frozen warehouse
- Experience implementing and operating a TMS
- Management experience as a manager
- Forklift license, safety and health management experience
- WMS implementation experience
- Knowledge of fire safety regulations, and dealing with fire, police, and public safety authorities in warehouse operations
- Experience negotiating with various logistics companies
- Conversational English proficiency

BENEFITS

- Location: Ho Chi Minh City (Lake View Office) (Other Ho Chi Minh City warehouse locations as needed)
- Working time: 8am to 17pm, Monday~ Friday (2 Days per week, (Saturday, Sunday, and holidays)
- Paid leave based on Vietnam's labor laws.
- Salary: 40 - 45.000.000 VND (Gross)
- Bonus: Before Tet, average 2 months
- There are social insurance, health insurance, unemployment insurance and other regimes according to Labor law.

#LI-JACVN

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会社説明