



## Senior Accountant @ Global Travel Company [Hybrid]

Work Style: Hybrid

### 募集職種

人材紹介会社  
株式会社SPOTTED

求人ID  
1562620

業種  
旅行・観光

会社の種類  
外資系企業

雇用形態  
正社員

勤務地  
東京都 23区, 中央区

給与  
500万円 ~ 700万円

ボーナス  
固定給+ボーナス

更新日  
2025年12月02日 01:00

### 応募必要条件

職務経験  
1年以上

キャリアレベル  
新卒・未経験者レベル

英語レベル  
ビジネス会話レベル

日本語レベル  
流暢

最終学歴  
短大卒：準学士号

現在のビザ  
日本での就労許可が必要です

### 募集要項

#### The Opportunity

A respected global leader in the B2B travel agency sector is seeking a highly dependable Senior Accountant to join their core Finance team in Central Tokyo. This role is critical for operational integrity, focusing on local compliance and ensuring effective financial communication with the APAC

region.

The company offers a stable, international work environment and is prioritizing candidates who are motivated by long-term commitment and growth.

#### Key Responsibilities & Functional Duties

- Balance Sheet & Reconciliations
- Perform all monthly Balance Sheet account reconciliations to ensure accuracy and completeness. Promptly investigate and resolve any discrepancies.
- Cash & Accounts Receivable (AR)
- Manage the full AR cycle: monitor collections, resolve payment disputes via effective customer communication, and process customer master data. Oversee daily cash transactions and prepare cash flow forecasts as needed.
- Intercompany Control
- Conduct monthly confirmation and reconciliation of Intercompany balances in collaboration with global and regional finance teams. Escalate and resolve complex differences.
- Compliance & Reporting
- Ensure strict adherence to internal controls and accounting policies. Assist in preparing reports and supporting documentation for audit and financial analysis.
- Process Improvement
- Identify and implement improvements to increase efficiency and accuracy across accounting operations.
- Provide additional support to the Accounting Manager.

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#### スキル・資格

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会社説明