



PR/118242 | BOI and Sales Support (Japanese Speaking)

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1562430

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年11月18日 07:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: BOI and Sales Support (Japanese Speaking)

Location: Bangkok (BTS accessible)

Job Type: Full-time, Monday – Friday from 08:00 to 17:00

Job Responsibility:

[BOI Import and Export]

- Manage the products delivery and stocks.
- Contact with the logistic companies and suppliers.
- Handle Import and Export documents.

[Sales Support]

- Support Japanese Sales Manager in sales documents such as quotation, etc.
- Assist in interpretation and translation support during client onsite visitation (1-2 times/week).

Qualification:

- Bachelor's degree in any field.
- **Knowledge in BOI, Import and Export**.
- **Proficient in Japanese** (minimum intermediate or JLPTN3).
- Proficient in English (minimum intermediate) will be an advantage.
- Experience in Sales Support activities is an advantage.
- Experience in a small size organization is an advantage.

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明