Accounting Opportunity at Leading AI Firm

募集職種

人材紹介会社
ネクスト・ムーブ　株式会社

採用企業名
Leading AI Firm

求人ID
1562181

業種
その他（IT・インターネット・ゲーム）

雇用形態
正社員

勤務地
東京都 23区

給与
経験考慮の上、応相談

更新日
2026年11月01日 03:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
流暢レベル

最終学歴
大学卒： 学士号

現在のビザ
日本での就労許可が必要です

募集要項

About the company

A leading AI company dedicated to developing and delivering advanced AI-powered solutions, including a corporate generative AI platform leveraging LLMs for enhanced communication, an AI tool for generating meeting minutes, an agent to support advertising operations, and more - all designed to improve business efficiency and productivity.

This is an exciting opportunity to support the rapid growth of a leading business in the AI industry from an accounting/finance perspective, with the chance to use the latest cloud accounting systems and AI tools.

Responsibilities

- **Daily accounting tasks** such as journal entries, accounts receivable and payable, processing payments, issuing invoices etc
- **Monthly financial closing** tasks such as preparation of management accounting materials, collection of SaaS

metrics, closing journal entries etc
- **Financial reporting support** including preparing financial statements and preparing materials for board meetings
- **Tax returns, audit support, business improvement proposals etc.**

スキル・資格

Requirements

- Minimum 3 years of hands-on accounting experience
- Skilled in monthly and annual closing
- Experience in using accounting systems
- Nissho Bookkeeping Level 2 or equivalent
- Individuals who can balance speed in a fast-growing, changing environment with accuracy, attention to detail, and strong analytical skills

Desired skill

- Experience working in an accounting role within an IT company, SaaS company, or a similar environment

会社説明