



## Accounting Opportunity at Leading AI Firm

### 募集職種

#### 人材紹介会社

ネクスト・ムーブ 株式会社

#### 採用企業名

Leading AI Firm

#### 求人ID

1562181

#### 業種

その他 (IT・インターネット・ゲーム)

#### 雇用形態

正社員

#### 勤務地

東京都 23区

#### 給与

経験考慮の上、応相談

#### 更新日

2026年05月01日 11:01

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

流暢

#### 最終学歴

大学卒：学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

#### About the company

A leading AI company dedicated to developing and delivering advanced AI-powered solutions, including a corporate generative AI platform leveraging LLMs for enhanced communication, an AI tool for generating meeting minutes, an agent to support advertising operations, and more - all designed to improve business efficiency and productivity.

This is an exciting opportunity to support the rapid growth of a leading business in the AI industry from an accounting/finance perspective, with the chance to use the latest cloud accounting systems and AI tools.

#### Responsibilities

- **Daily accounting tasks** such as journal entries, accounts receivable and payable, processing payments, issuing invoices etc
- **Monthly financial closing** tasks such as preparation of management accounting materials, collection of SaaS

- metrics, closing journal entries etc
- **Financial reporting support** including preparing financial statements and preparing materials for board meetings
  - **Tax returns, audit support, business improvement proposals etc.**
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## スキル・資格

### Requirements

- Minimum 3 years of hands-on accounting experience
- Skilled in monthly and annual closing
- Experience in using accounting systems
- Nissho Bookkeeping Level 2 or equivalent
- Individuals who can balance speed in a fast-growing, changing environment with accuracy, attention to detail, and strong analytical skills

### Desired skill

- Experience working in an accounting role within an IT company, SaaS company, or a similar environment
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## 会社説明