# Accounting Opportunity at Leading AI Firm

## 募集職種

**人材紹介会社**
ネクスト・ムーブ　株式会社

**採用企業名**
Leading AI Firm

**求人ID**
1562181

**業種**
その他（IT・インターネット・ゲーム）

**雇用形態**
正社員

**勤務地**
東京都 23区

**給与**
経験考慮の上、応相談

**更新日**
2026年11月29日 02:00

## 応募必要条件

**職務経験**
3年以上

**キャリアレベル**
中途経験者レベル

**英語レベル**
ビジネス会話レベル

**日本語レベル**
流暢レベル

**最終学歴**
大学卒： 学士号

**現在のビザ**
日本での就労許可が必要です

## 募集要項

**About the company**

A leading AI company dedicated to developing and delivering advanced AI-powered solutions, including a corporate generative AI platform leveraging LLMs for enhanced communication, an AI tool for generating meeting minutes, an agent to support advertising operations, and more - all designed to improve business efficiency and productivity.

This is an exciting opportunity to support the rapid growth of a leading business in the AI industry from an accounting/finance perspective, with the chance to use the latest cloud accounting systems and AI tools.

**Responsibilities**

- **Daily accounting tasks** such as journal entries, accounts receivable and payable, processing payments, issuing invoices etc
- **Monthly financial closing** tasks such as preparation of management accounting materials, collection of SaaS

metrics, closing journal entries etc
- **Financial reporting support** including preparing financial statements and preparing materials for board meetings
- **Tax returns, audit support, business improvement proposals etc.**

## スキル・資格

**Requirements**

- Minimum 3 years of hands-on accounting experience
- Skilled in monthly and annual closing
- Experience in using accounting systems
- Nissho Bookkeeping Level 2 or equivalent
- Individuals who can balance speed in a fast-growing, changing environment with accuracy, attention to detail, and strong analytical skills

**Desired skill**

- Experience working in an accounting role within an IT company, SaaS company, or a similar environment

## 会社説明