



PR/118191 | JS Interpreter and Sales support

## 募集職種

### 人材紹介会社

ジェイ エイ シー リクルートメント タイランド

### 求人ID

1560846

### 業種

その他

### 雇用形態

正社員

### 勤務地

タイ

### 給与

経験考慮の上、応相談

### 更新日

2025年10月07日 11:29

## 応募必要条件

### キャリアレベル

中途経験者レベル

### 英語レベル

無し

### 日本語レベル

無し

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

### Job Description:

Interpretation & Coordination

- Provide interpretation support for the Japanese branch manager.
- Assist Japanese staff during business trips by facilitating communication and logistics.
- Coordinate communication between Thai staff, Japanese staff, and clients.

### Sales & Administrative Support

- Assist the sales team with administrative and operational tasks.
- Conduct client interviews to understand their needs and challenges and propose suitable solutions to promote services and products.

### Management Responsibilities

- Oversee the Sales, Technical, and Operations (Security) departments in alignment with the Bangkok Head Office's direction.
- Manage quality standards, prevent contract cancellations, and ensure smooth coordination among departments.

Requirements:

- Bachelor's Degree in Japanese or related field.
- Proficiency in Japanese (JLPT N3) and Intermediate in English
- At least 2 years' experience as a Japanese interpreter.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明