

MichaelPage

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Sales Support - A Global Audio Technology Brand

Sales Support - Global Audio Technology

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1560669

業種

小売

会社の種類

中小企業 (従業員300名以下)

雇用形態

正社員

勤務地

東京都 23区

給与

600万円 ~ 700万円

更新日

2025年10月06日 11:45

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒 : 学士号

現在のビザ

日本での就労許可が必要です

募集要項

You will provide comprehensive operational and administrative support across sales, marketing, and market development, including tasks such as quotations, logistics coordination, reporting, and data analysis. This role also involves maintaining pricing and market insights, supporting marketing events, optimising processes, and exhibiting cross-functional collaboration to drive business efficiency and growth.

Client Details

Join a global leader in audio technology, renowned for its professional-grade microphones, earphones, and audio solutions trusted by musicians, broadcasters, corporations, and institutions around the world. They are recognised for their innovation, uncompromising quality, and reliability, and their products are used everywhere from concert stages to corporate boardrooms.

Description

- Provide day-to-day operational support including quotations, logistics, invoicing, certifications, and event coordination
- Prepare regular sales reports, analyze data, and track account performance to support business decisions
- Manage local pricing files, market insights, and opportunity pipelines to drive business development
- Coordinate and track demo equipment, trade show assets, and loaner machines
- Aggregate and visualize partner sales data (e.g., via Power BI) for performance analysis
- Support marketing initiatives such as lead management, workshops, and promotional events
- Streamline administrative processes and enhance cross-functional collaboration

Job Offer

- Work with products recognized for their unmatched quality and innovation, setting the benchmark in the industry
- Benefit from a company culture that invests heavily in its people, offering strong learning & development opportunities
- Competitive benefits package and a supportive environment that encourages personal growth and career progression

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Ayumi Nandinzurkh on +81366276128.

スキル・資格

- Junior college/vocational school graduate or equivalent knowledge
- 3+ years of relevant work experience
- Proficiency in SAP BW, Salesforce, and strong Microsoft Office (Excel advanced level)
- Strong analytical, numerical, and problem-solving skills with attention to detail
- Ability to manage multiple tasks effectively; self-starter with a flexible and proactive mindset
- Good written English for email communication; basic spoken English acceptable
- Team-oriented, resourceful, and responsive with excellent interpersonal skills

会社説明

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