



## Manager, EPC Project Management (Onshore Wind)

再生可能エネルギー発電事業/Wind/Contract & Cost管理

### 募集職種

人材紹介会社

シェフィールドグリーン株式会社

採用企業名

再生可能エネルギー発電事業

求人ID

1559994

業種

石油・エネルギー

雇用形態

正社員

勤務地

東京都 23区

給与

800万円 ~ 1100万円

更新日

2025年09月30日 12:08

### 応募必要条件

職務経験

10年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

基礎会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

### 募集要項

#### Contract Management

- ・ Understand contract structure of the projects and scope of responsibilities.
- ・ Implement strategical consideration in TSA, LTSA, BoP contract, and so on when dealing with relevant stakeholder.
- ・ Manage contract complexity aligning with the legal team to guide its stakeholders towards our needs.
- ・ Input / update the project information inputting in our management system.
- ・ Issue certificates, reports, NTP and so on that are required (or common sense) as per contract.

Schedule Management

- Create a detailed work schedule plan which identifies activities needed to successfully be completed to reach project success.
- Follow up of progress of the works and comparison with the planned schedule.
- Avoiding any impact to the schedule aligning with the internal stakeholders and/or external stakeholders.

Cost Management

- Prepare estimation of costs and benefit according to the project schedule.
- Make RFQ collaborating with the Technical Service team.
- Define and follow up incomes and expenses (Cash Flow) expected for the project.
- Work closely with Legal department and Finance department to check contents of contract are in line with CF (Cash Flow) expectation and relative regulations.
- Monitor expenses and compare with expected CF (Cash Flow).
- Monitor CF (Cash Flow) projections and report actual cash flow and variance.
- Prepare financial reports together with investment, financial and commercial department.
- Evaluation of economic results (final Cash Flow and deviations compared with expected).

Risk (and opportunity) Management

- Sort out all the risks foreseen associated with cost, occurrence probability, and implement its countermeasure to eliminate (or reduce) such risk.
- List up all the opportunities foreseen associated with amount and achievement conditions.

Technical Management

- Arrange a periodical meeting inviting technical service and 3rd parties to align.
- Ensure that the actual construction fulfills all the requirements stipulated in Construction plan.
- Lead Technical due diligence aligning with the Investment / technical service team for lender submission.
- Support the technical service team and procurement on Class NK related documents

Communication Management

- Define protocols of communication (reports templates, communication system and organization chart, etc.) with subcontractor and/or customer.
- Lead the weekly and monthly meetings with all the subcontractors on site.
- Lead the weekly meeting inviting the project team.

Stakeholder Management

- Follow up daily works activities and prepare required reports together with contractor and site people.
- Write reports on the project for senior management.
- Manage any conflicts happened.

Quality Management

- Establish quality minimum requirements together with Quality Department to ensure that project meets the initial plan.

Others (but not limited to)

- Ensure that project completion is done on time, within budget and required quality level.
- Raise CTR (Commercial Task Request) in the system collaborating with Commercial.
- Implement all the NDAs with all supplies in relation to EPC Wind.

- ・ Support General Manager and/or Project Manager to work on area other than the above when requested.
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## スキル・資格

- ・ Bachelor's degree
  - ・ 2-5 years' work experience in renewable energy project management
  - ・ Deep understanding of Project Management (Preferable to hold a certification as Project Management Professional or IPMA Level C or above)
  - ・ Wind and EPC understanding and its management
  - ・ Deep understanding of Project Management (Preferable to hold a certification as Project Management Professional or IPMA Level C or above)
  - ・ Fluent (including writing and listening) in English and Japanese is a nice-to-have
  - ・ Political negotiation skill
  - ・ Capability to manage multiple projects and priorities
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## 会社説明