



マレーシアの求人なら  
JAC Recruitment Malaysia

## PR/158987 | Senior Accountant

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1559943

#### 業種

電気・電子・半導体

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2025年09月30日 10:47

### 応募必要条件

#### キャリアレベル

中途経験者レベル

#### 英語レベル

無し

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Company and Job Overview

A rapidly growing company in Bayan Lepas is seeking for Accountant to handle monthly E-invoice and SST declarations, tax declarations (CP204, Form C, WHT), accounting and report conversion per MFRS, annual audit coordination, inventory management and transaction reconciliation, and other tasks as assigned by the leader.

The ideal candidate will be responsible to ensure timely submission of company's financial reporting according to group reporting deadlines. This role requires at least 3 years of experience in full set of accounts.

#### Job Responsibilities

- Responsible for Full sets of accounts, Fixed assets, entering journals, bank reconciliation, balance sheet reconciliation & intercompany reconciliation, Accounts Payable (processing invoices and payments).
- Review employee expense claims & Internal audit.
- Liaising with third party advisors/bookkeepers on statutory requirements.
- working with tax advisors, responsible for all tax compliance but not limited to, annual/quarter/month tax filings, etc.
- Company Secretarial & other matters.

- Payroll - Responsible for reviewing and approve payroll, including employee annual income return and all other statutory returns.
- To assist Internal Auditor team in audit at sub-con sites and/or distributor sites

#### **Job Requirement**

- Monthly insurance of E-invoice and SST declaration.
- Tax declaration work such as CP204 Form C WHT;
- According to MFRS (Malaysian Financial Reporting Standards), accounting and report conversion.
- Annual audit communication and coordination.
- Collaborate with internal companies to manage inventory and reconcile transactions.
- Other work arranged by the leader.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明