



JAC Recruitment

インドネシアの求人なら
JAC Recruitment Indonesia

PR/123223 | Finance Accounting Tax Staff

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1559890

業種

不動産仲介・管理

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2025年10月14日 06:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Description:

- Calculate and prepare tax payments
- Estimate and track tax refunds
- Complete monthly and annual reports in finance, accounting, tax
- Manage and create a company finance, accounting, tax database neatly
- Prepare required documents for finance, tax payments and refunds
- Identify tax payments to increase profits
- Follow the latest regulations regarding finance, accounting, taxation
- Coordinate with internal and external auditors
- Make monthly/annual financial reports in accordance with accounting standards.
- Accurately bookkeeping, bank reconciliation, and fixed asset management processes.
- Coordinate with external auditors for annual audits and monitor changes in tax/accounting regulations and implement policy adjustments.
- Understanding of accounting closing, budgeting, forecasting, and cash flow management processes.
- Others assigned tasks regarding finance, accounting, tax.

Requirements:

- Proven experience (3~ years) as Finance, Accountant, Tax Supervisor. Preferable in real estate company
- Hold Brevet A, B, C
- Proficient in using accounting software
- Bachelor's degree in Accounting / Finance / Taxation
- Strong analytical skills and good time management
- Detailed and observant of errors
- Proficient in Microsoft Office (esp. Excel and Word), Accounting & Bookeeping
- Strong understanding of Indonesian tax regulations and accounting standards (PSAK 73/IFRS).
- Ability to work collaboratively in a team and take initiative
- Mastering Indonesian tax regulations (PPh, PPN, PPnBM, Transfer Pricing, etc.).

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明