



PR/123252 | Tax Officer

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1559403

業種

その他（メーカー）

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2025年12月02日 00:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Description

You will be responsible for handling our company's tax-related operations under the supervision of a Japanese manager, your main duties will include:

- Reviewing and processing tax-related documents
- Verifying accounting vouchers from a tax perspective
- Checking tax-related documents during payment requests
- Managing and guiding tax procedures at branch offices (high workload)
- Promoting work based on regular reporting, communication, and consultation with your supervisor

Required Skills and Experience

- Bachelor's degree in Taxation or related field

- +1 year experience as tax officer
- Experience in Drafter duties using Coretax
- Experience in preparing or submitting SPT Tahunan Badan (Annual Corporate Tax Return) is a plus
- Practical tax experience at a head office level, including:
- Experience dealing with tax offices (not just audits, but with a broad and strategic view of tax matters)
- Ability to verify tax documents related to accounting vouchers and payment requests (most important)
- Strong attention to detail and accuracy in document checking
- Ability to coordinate and guide tax matters with branch offices
- Strong communication skills & a great team player

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明