



## PR/095931 | Manager, Fund Accounting (Japanese speaking)

### 募集職種

#### 人材紹介会社

ジェイ エイ シー リクルートメント シンガポール

#### 求人ID

1559111

#### 業種

銀行・信託銀行・信用金庫

#### 雇用形態

正社員

#### 勤務地

シンガポール

#### 給与

経験考慮の上、応相談

#### 更新日

2025年09月23日 10:39

### 応募必要条件

#### キャリアレベル

中途経験者レベル

#### 英語レベル

無し

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### About the Company

Our client is a global investment manager specializing in nature-based real assets and natural capital strategies. With **AUD 11.7 billion** in assets under management across **4.3 million hectares**, the firm oversees a diverse portfolio that includes sustainable timber plantations, conservation areas, carbon finance projects, agriculture, timber processing, and infrastructure.

The company is committed to generating shared prosperity for its clients and the communities it serves, while accelerating the transition to a sustainable future.

#### Role Overview

Our client is seeking a qualified professional for the newly created position of **Manager, Fund Accounting (Japanese speaking)**. This hands-on role is ideal for someone looking to take on a leadership position in finance, with responsibility for managing outsourced fund administrators and overseeing all fund-related accounting and client financial reporting for a new fund product.

This role is central to the continued success and growth of the fund accounting team and will provide ongoing finance leadership across operations and investment management.

**Key Responsibilities**

- Review and prepare monthly, quarterly, and annual fund, investor, and board-level reports
- Oversee the work of outsourced fund administrators and tax agents
- Support asset acquisitions and disposals in collaboration with the Investments team
- Assist the Financial Controller in documenting processes and driving standardization initiatives
- Manage financial statement preparation and year-end audit processes, including technical accounting documentation
- Lead budgeting and forecasting processes, including quarterly reforecasts
- Oversee month-end close, treasury, and tax functions for fund entities
- Support performance and return data reporting across various timeframes
- Maintain relationships and reporting with external investors and boards
- Coordinate with property managers to ensure accurate asset-level reporting
- Conduct ad-hoc financial analysis for internal and external stakeholders
- Collaborate with Investor Relations to complete investor reports
- Lead special projects such as process improvements and transaction support
- Evaluate and streamline reporting, finance, and operational processes, with a focus on automation

**Qualifications & Experience**

- Degree in Accounting, Business, or Finance (undergraduate or postgraduate)
- CA or CPA qualification
- Experience with **Japanese GAAP** and Japanese language proficiency in order to liaise with Japanese shareholders
- Prior experience in a chartered accounting firm is desirable
- Familiarity with fund administrator oversight
- Background in private equity or real assets is preferred
- Advanced Excel skills
- Proven experience at Manager level in an institutional investment management environment
- Strong leadership in finance functions including acquisitions, reporting, and data integrity
- Financial acumen and experience in stakeholder reporting
- Ability to manage all aspects of finance including audit, tax, treasury, budgeting, and forecasting
- Passion for sustainable or responsible investment is highly valued
- Excellent communication skills (written and verbal)
- Strong planning, organization, and documentation abilities
- Constructive feedback and performance culture mindset
- Adaptability to change and ability to manage both routine and ad-hoc tasks
- Calm and supportive demeanor during high-pressure periods

We regret to inform that only shortlisted candidates will be notified.  
Appreciate your understanding.

EA: JAC Recruitment Pte. Ltd.  
EA Licence: 90C3026  
EA Personnel: R24123855  
EA Personnel Name: Mei Kamioka

#LI-JACSG #countrysingapore

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明