

# タイの求人なら JAC Recruitment Thailand

## PR/118073 | Facility Manager

#### 募集職種

## 人材紹介会社

ジェイ エイ シー リクルートメント タイランド

#### 求人ID

1559016

#### 業種

ITコンサルティング

## 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

## 更新日

2025年11月18日 14:00

#### 応募必要条件

#### キャリアレベル

中途経験者レベル

## 英語レベル

無し

#### 日本語レベル

無し

#### 最終学歴

短大卒: 準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

POSITION: FACILITY MANAGER

BUSINESS: Property Management/Office Building

LOCATION: BANGKOK

SALARY: 100,000 THB

# Job Summary

The Facility Manager is responsible for the overall management of an office building or commercial property. This role ensures the building's infrastructure, systems, and services are well-maintained, safe, and efficient. The ideal candidate will have a strong background in building operations, a deep understanding of maintenance and technical systems, and excellent people management and vendor relationship skills.

#### Key Responsibilities

- Operations Management: Oversee all building operations, including maintenance, repairs, and inspections of electrical, mechanical, plumbing, and HVAC systems.
- · Preventive Maintenance: Develop and implement a comprehensive preventive maintenance program to ensure the

- reliability and longevity of all building systems and equipment, minimizing unplanned downtime and repair costs.
- Vendor & Contract Management: Manage relationships with external vendors, contractors, and service providers.
   Oversee and negotiate service contracts to ensure cost-effectiveness and quality.
- Budget and Financial Oversight: Develop and manage the facility's annual budget, track expenses, and implement cost-saving initiatives without compromising on service or safety standards.
- Safety & Compliance: Ensure the property complies with all local, regional, and national health, safety, and environmental regulations. Implement and enforce emergency preparedness plans and procedures.
- Tenant Relations: Act as the primary point of contact for tenant inquiries, complaints, and requests related to the facility. Ensure a high level of service and satisfaction.
- Team Leadership: Supervise and lead a team of facility staff, including technicians and administrative personnel.
   Conduct training, performance reviews, and provide guidance to enhance team skills and productivity.

#### Requirements and Qualifications

- · Bachelor's degree in Facilities Management, Engineering, Property Management, or a related field.
- At least 10 years of experience in facility management, with a proven track record of managing commercial or office buildings.
- Strong technical knowledge of building systems, including HVAC, electrical, fire safety, and security. Experience with Computerized Maintenance Management Systems (CMMS) is a plus.
- Excellent problem-solving, negotiation, and communication skills. Ability to manage multiple projects and priorities
  effectively.
- Certifications: Professional certifications such as FMP (Facility Management Professional) or CFM (Certified Facility Manager) are highly desirable.

#LI-JACTH

#citybangkok

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会社説明