



PR/118051 | Import & Export (Japanese Speaking, JLPTN3)

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1559000

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年11月04日 07:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Import & Export (Japanese Speaking, JLPTN3)

Location: Bangkok (BTS/MRT accessible)

Job Type: Monday - Friday from 08:00 to 17:00

Responsibility:

- Maintain stocks and inventory control.
- Manage sales documents (purchase order, invoice, packing lists, etc.)
- Manage delivery schedule of the raw materials from both international and domestic suppliers and factories.

- Coordinate with freight forwarders and logistics companies to manage import/export schedule.
- Other tasks as assigned.

Qualification:

- Bachelor's degree in Business Administration, Logistics, or related field.
- Minimum 1 year in import/export, procurement, purchasing, logistics, or related function will be an advantage. (New graduates are welcome).
- Proficient in English (minimum intermediate level).
- Proficient in Japanese (minimum intermediate level or JLPTN3).
- Proficient in Microsoft Office (Excel-VLOOKUP is an advantage).

Benefits:

- Annual leaves and holidays
- Health group insurance
- Social Security
- Overtime payment
- Provident Fund

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明