

MichaelPage

www.michaelpage.co.jp

Call Center Operations Specialist - FS / Up to 8.5M

Call Center Ops - Financial Services

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1558740

業種

その他（金融）

雇用形態

正社員

勤務地

東京都 23区

給与

600万円 ~ 850万円

更新日

2025年10月03日 16:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

You will be handling tasks related to day-to-day operations, target achievement and continuous process improvement. With the support from the Manager, you will play a key role in driving projects to improve customer experience.

Client Details

Our client is the financial services branch of a global company operating within the manufacturing industry, providing innovative solutions to meet diverse customer needs. The organization is known for its focus on operational excellence and customer-centric services.

Description

You will be handling tasks related to day-to-day operations, target achievement and continuous process improvement. With the support from the Manager, you will play a key role in driving projects to improve customer experience. Among the main responsibilities:

1. CRM Operations - making sure customer service operations are integrated and customer information are properly entered into the system (e.g., contact data, customer inquiries are logged and responded to efficiently, service history)

2. Relationship management: understand customer's voices / feedback and communicate them throughout the company. Gathering customers' feedback and communicating that to relevant departments

3. Process Governance: the structured management of how different processes are created, maintained, improved, and followed within the company call center. Since each module (e.g., billing, tech support, onboarding, etc.) may have its own procedures, it's essential that 1. These processes are clearly documented - so everyone knows the standard way to do things; 2. Stakeholders understand and follow them - including team members, managers, and possibly external partners.

4. Contract management: managing requirements for call center supplier - updating old policies etc.

Job Offer

- Opportunities for professional growth and career development.
- Inclusive and supportive work environment.
- Opportunities for promotions and internal transfers to other departments in the future.

If you are looking for a challenging and rewarding career in customer service, apply now to join this exciting opportunity!

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Davide Capretta at +81 3 6832 8675.

スキル・資格

In order to success in this role, the applicant should possess the following qualifications:

1. Customer Service experience in a call center would be a plus
2. Kaizen mindset - always looking for ways to improve current workflow & operations
3. Experience in the business department at financial services company, good knowledge of financial services processes
4. Strong data skills are required, as data is used for inquiry analysis → They have a new CRM system that is currently being customized for the call center
5. Can speak both Japanese and English fluently (communication with APAC partners is necessary)
6. Bachelor's Degree

会社説明

Our client is the financial services branch of a global company operating within the manufacturing industry, providing innovative solutions to meet diverse customer needs. The organization is known for its focus on operational excellence and customer-centric services.