





シンガポールの求人なら
JAC Recruitment Singapore

PR/095846 | Assistant Warehouse Manager

募集職種

人材紹介会社
ジェイエイシーリクルートメント シンガポール

求人ID
1556762

業種
物流・倉庫

雇用形態
正社員

勤務地
シンガポール

給与
経験考慮の上、応相談

更新日
2025年09月30日 08:01

応募必要条件

キャリアレベル
中途経験者レベル

英語レベル
無し

日本語レベル
無し

最終学歴
短大卒：準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

???? Assistant Warehouse Manager

Are you a go-getter who thrives on chasing leads and closing deals? A well-established logistics company with a strong regional footprint is on the lookout for a Sales Manager to drive new business growth in Singapore.

With over 35 years of operational excellence and part of a globally recognized logistics group, this company is known for its customer-first mindset, innovative delivery solutions, and commitment to quality. It serves a wide range of industries, offering end-to-end logistics services including freight forwarding, warehousing, and last-mile delivery.

???? **Location:** Singapore
???? **Industry:** Logistics & Supply Chain
???? **Employment Type:** Full-Time

Key Responsibilities

- Assist in managing daily warehouse operations including receiving, storage, picking, packing, and dispatch.

- Supervise and coordinate warehouse staff to ensure productivity and adherence to SOPs.
- Monitor inventory levels and ensure accurate stock records through regular cycle counts and audits.
- Support the implementation of warehouse management systems (WMS) and continuous process improvements.
- Ensure compliance with workplace safety and health (WSH) regulations and company policies.
- Liaise with internal departments and external partners to ensure timely and accurate order fulfillment.
- Prepare operational reports and assist in KPI tracking and performance reviews.
- Provide training and guidance to warehouse staff to enhance skills and performance.

Requirements

- Diploma or Degree in Logistics, Supply Chain Management, or a related field.
- Minimum 3 years of experience in warehouse or logistics operations, with at least 1 year in a supervisory role.
- Strong leadership, organizational, and problem-solving skills.
- Familiarity with WMS and Microsoft Office applications.
- Good communication skills and ability to work in a fast-paced environment.
- Forklift license and knowledge of safety protocols are advantageous.

What We Offer

- Competitive salary and performance incentives
- Opportunities for career advancement within a global logistics group
- A collaborative and supportive work environment
- Training and development programs

JAC Recruitment Pte. Ltd.
EA Licence Number: 90C3026
Personnel Registration Number: R22105188 Jasmine Lee

#LI-JACSG
#countrysingapore

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会社説明