



PR/095094 | HR Manager

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1556252

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年08月26日 10:15

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location

Cau Giay, Hanoi

Company and Job Overview

A reputable Vietnamese consulting company

Job Responsibilities

- Lead HR functions including recruitment, training, performance management, employee relations, compensation & benefits, and compliance with labor laws.
- Develop and implement HR strategies aligned with business objectives to attract, retain, and develop talent.
- Oversee administration management: office operations, facilities, events, and budget optimization.
- Provide HR services such as payroll, insurance, legal consultation, and HR outsourcing solutions.

- Partner with senior management to drive organizational change, foster a positive culture, and ensure continuous improvement.

Job Requirements

- Bachelor's degree in HR Management, Law, Business Administration, or related fields.
- Minimum 5 years of experience in HR & Administration management, preferably in consulting, IT, or large enterprises.
- Strong knowledge of Vietnamese labor law and HR best practices.
- Excellent leadership, planning, communication, and problem-solving skills.
- Proficiency in MS Office and HR systems; fluent in English is an advantage.

Benefits

- Competitive salary with annual performance review and bonus.
- Professional, modern, and dynamic working environment.
- Training and career development opportunities.
- Full insurance and welfare benefits as per company policy & labor law.

#LI-JACVN
#cityhn

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会社説明