



【Controllers Manager】 @ Global Joint Venture

募集職種

人材紹介会社
株式会社SPOTTED

求人ID
1556153

業種
インターネット・Webサービス

雇用形態
正社員

勤務地
東京都 23区

給与
750万円 ~ 1000万円

更新日
2026年01月26日 00:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
ネイティブ

最終学歴
大学卒：学士号

現在のビザ
日本での就労許可が必要です

募集要項

Key Responsibilities

- Lead monthly, quarterly, and annual closing processes in collaboration with outsource vendors using OBIC7 and Excel
- Manage MCDR and TMKs from an accounting perspective
- Handle Accounts Payable (AP) and Accounts Receivable (AR) processes, including invoice verification, payment instructions, and GL coding (50–60% of recurring tasks)
- Review financial statements prepared by outsource vendors (monthly/quarterly) and provide guidance on accounting treatment (JGAAP/USGAAP)

- Support budgeting (quarterly/annual) and perform variance analysis (monthly)
- Prepare lender reporting, including DSCR tests and waterfall analysis (monthly/quarterly/annually)
- Approve employee expense reimbursements via TOKIUM
- Conduct accounting analysis for new or ad-hoc transactions
- Review tax filing documents

スキル・資格

Experience:

- 5–6+ years of accounting or financial audit experience
- Nissho Boki 3rd grade certification required

Skills:

- Native-level Japanese
- Business-level English (TOEIC 750+ or equivalent)
- Intermediate to advanced Excel proficiency
- Proactive, self-starter, team-oriented, and sociable
- Detail-oriented with the ability to multitask and handle irregular requests
- Quick learner, capable of flexible decision-making

Preferred Qualifications

- Knowledge of fixed asset accounting
- 2–3 years of SPC accounting experience
- Experience in Big 4 accounting firms or equivalent
- JCPA or Japanese Tax Accountant qualification

会社説明