



PR/117954 | Project Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントイギリス

求人ID

1553889

業種

ビジネスコンサルティング

雇用形態

正社員

勤務地

イギリス

給与

経験考慮の上、応相談

更新日

2025年08月05日 10:42

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Project Manager

Location: London Office

Reports To: Executive Director

Employment Type: Full-Time/On-site

Job Overview:

We are seeking a detail-oriented and results-driven Project Manager to oversee and coordinate a wide variety of projects. Key responsibilities will and can include providing daily reports, managing a team of researchers/research assistants, partnering with the Assistant Project Manager, and overseeing the smooth operation of the London office. Additionally, their expertise will be instrumental in weekly client reporting, and they will actively contribute to negotiations and lobbying efforts with our partner organizations. The ideal candidate will bring both project management proficiency and demonstrated leadership in team management. Strongly recommend a background in consulting (ex: Deloitte, PWC, etc). International travel is expected with the role: potentially once to twice a month.

Key Responsibilities:

- Define project scope, goals, and deliverables that support business goals in collaboration with senior management and stakeholders.
- Develop detailed project plans, schedules, resource allocation, and budgets.
- Lead project meetings, set deadlines, assign responsibilities, and monitor progress.
- Manage changes to the project scope, schedule, and costs using appropriate verification techniques.
- Identify potential risks and develop mitigation strategies.
- Track project performance, analyze metrics, and report on progress to stakeholders.
- Foster communication and collaboration between teams.
- Ensure projects meet quality standards and customer expectations.

Qualifications:

- Master's degree in Business Administration, Project Management, or a related field. PMP, PRINCE2, or Agile certification is a plus.
- 3–5 or more years of experience in project management, preferably aligned with climate change, sustainable development and/or governmental experience.
- Strong understanding of project management methodologies (Agile, Waterfall, Scrum, etc.).
- Proficiency in project management software (e.g., Asana, Trello, Jira, MS Project).
- Excellent communication, leadership, and organizational skills.
- Ability to manage multiple projects simultaneously and meet tight deadlines.

Preferred Qualifications:

- Experience working with cross-functional teams.
- Familiarity with budgeting and financial reporting.
- Change management experience is a plus.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明