



PR/159416 | Logistic Executive (Manufacturing)

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1553837

業種

プラント

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年08月05日 10:20

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview:

Company specializes in the manufacturing and supply of industrial products. It serves various sectors including general machinery and marine industries.

Job Responsibilities:

- Collaborate closely with internal operations teams to fulfill customer requirements
- Coordinate with both internal departments and external stakeholders
- Prepare shipping and export documentation, including Bill of Lading (BL), Invoice, Packing List, etc.
- Ensure adherence to customers' Standard Operating Procedures (SOPs)
- Review and approve BL drafts submitted by carriers
- Request amendments to BL drafts from carriers when necessary
- Arrange bookings for ocean freight and drayage services for export containers, and update relevant systems accordingly
- Maintain 5S standards and ensure effective visual management practices
- Comply with ISO and IATF quality standards

- Participate in monthly internal stock checks and audits with external auditors
- Monitor and manage daily delivery schedules for customers
- Conduct inventory checks and stock verification

Job Requirements:

- Minimum 2 years of experience in logistics control related position
- Diploma or Degree in Logistics, Supply Chain Management, or a related field.

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会社説明