

**MichaelPage**

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**Fixed Income Operations (Hybrid)****Fixed Income Operations (Hybrid)****募集職種****人材紹介会社**

マイケル・ページ・インターナショナル・ジャパン株式会社

**求人ID**

1553605

**業種**

証券

**会社の種類**

大手企業 (300名を超える従業員数) - 外資系企業

**雇用形態**

正社員

**勤務地**

東京都 23区

**給与**

800万円 ~ 1200万円

**更新日**

2025年07月31日 17:52

**応募必要条件****職務経験**

1年以上

**キャリアレベル**

中途経験者レベル

**英語レベル**

日常会話レベル

**日本語レベル**

流暢

**最終学歴**

大学卒 : 学士号

**現在のビザ**

日本での就労許可が必要です

**募集要項**

- Validate trades and perform reconciliations
- Communicate with clients and resolve inquiries
- Investigate and clear breaks
- Support new products and regulatory changes
- Improve processes and controls
- Collaborate with internal teams
- Escalate issues as needed
- Support Front Office FX Sales

**Client Details**

Well-known financial services company with a long history in Japan.

**Description**

The position requires close coordination with Front Office teams (including sales, client relationship leads, and business coordinators), as well as Technology, Finance, Operations, and Compliance, to ensure precise trade entry, seamless transaction flow, and strong Middle Office oversight. Core duties involve validating trade bookings, performing reconciliations, identifying operational risks, and liaising with clients (in Japanese and/or English) on preliminary confirmations and account-related matters.

The team functions in a dynamic, high-energy setting with a strong emphasis on governance and regulatory adherence, maintaining regular interaction with global colleagues and industry peers. This role presents excellent development potential through participation in regulatory rollouts, process automation, and new trading ventures.

**Key Responsibilities:**

- Validate trade entries and perform reconciliation activities
- Engage with clients on trade confirmations and address inquiries
- Analyse and resolve discrepancies efficiently
- Contribute to new product launches and regulatory updates
- Improve workflows and establish effective control mechanisms
- Work collaboratively with internal stakeholders to deliver top-tier support
- Escalate concerns promptly to Middle Office leadership
- Deliver analytical and operational assistance to Front Office FX Sales

**Job Offer**

- Hybrid work
- Clear career path, as well as internal mobility opportunities

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Nina Miyamasu on +81366276065.

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**スキル・資格**

- 3-10 years in middle office or operations role
- Understanding of following products: spot, forward, Options
- Advanced knowledge of Excel preferred
- Japanese: fluent
- English: business level and above

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**会社説明**

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