



PR/109527 | * Marketing -Assistant Manager

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント インド

求人ID

1553378

業種

その他（メーカー）

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2025年07月29日 10:57

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Position Titles:

- Marketing Executive
- Engineer – Marketing
- Assistant Manager – Marketing

Department/Project: Marketing

Job Location: Aurangabad, Maharashtra

Key Responsibilities:

1. Lead generation through market mapping, industry research, and networking.
2. Build and maintain strong relationships with clients, consultants, and industry stakeholders.
3. Preparation and submission of prequalification documents, EOIs, and tender-related communications.

4. Coordinate with estimation, design, and execution teams for timely submission of proposals.
5. Coordinate with Government Authorities for land information, statutory approvals, etc.
6. Maintain and update CRM databases, client interaction logs, and MIS reports.
7. Follow-up on proposals, track decision timelines, and support in negotiation phases.
8. Assist in creating marketing materials and presentations for client meetings.
9. Attend industry exhibitions, conferences, and client meetings as required.
10. Provide regular reporting on market trends, competition, and business development updates.

Desired Candidate Profile:

1. Male / Female candidates
2. Proficiency in MS Office (Word, Excel, PowerPoint & Outlook), AutoCAD (basic understanding), and CRM/ERP software is advantageous.
3. Excellent communication and interpersonal skills (English, Marathi **must**, and Hindi)
4. Ability to multitask and prioritize tasks in a fast-paced environment
5. Strong attention to detail and organizational skills

Qualifications:

- **Essential:** Bachelor's Degree in Engineering – Civil / Mechanical / Electrical
- **Preferred:** Postgraduate qualification in Marketing / Business Administration (MBA) or PGDM in Sales & Marketing / Project Management

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会社説明