



## PR/159350 | Finance Executive

## 募集職種

## 人材紹介会社

ジェイ エイ シー リクルートメント マレーシア

## 求人ID

1552467

## 業種

小売

## 雇用形態

正社員

## 勤務地

マレーシア

## 給与

経験考慮の上、応相談

## 更新日

2025年07月22日 10:22

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

ビジネス会話レベル

## 最終学歴

短大卒：準学士号

## 現在のビザ

日本での就労許可は必要ありません

## 募集要項

## COMPANY OVERVIEW

A retail company in Kuala Lumpur is looking for a Finance Executive to manage partial accounts.

## JOB RESPONSIBILITIES

- Manage accounts payable functions, including processing various forms of payments within the timeline and ensuring all transactions are accurately recorded.
- Manage accounts receivable functions, including daily updates on the branch's collections, reviewing monthly aging, and issuing invoices.
- Perform bank reconciliation.
- Manage fixed assets, ensuring timely and accurate recording in adherence to company policy.
- Assist in preparing audit and tax schedules for year-end statutory audits, tax computation services, and tax submissions.
- Undertake any ad hoc tasks assigned by superiors or management.

## JOB REQUIREMENTS

- Minimum qualification: Diploma, Degree, or higher in accounting.
- Minimum 6 months to 1 year of experience in Finance/accounts.
- Proficiency in Chinese.

#LI-JACMY

#StateKL

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会社説明