



JAC Recruitment

インドの求人なら  
JAC Recruitment India

PR/109518 | Sr. Executive - Accounts

## 募集職種

## 人材紹介会社

ジェイエイシーリクルートメントインド

## 求人ID

1552451

## 業種

その他（商社）

## 雇用形態

正社員

## 勤務地

インド

## 給与

経験考慮の上、応相談

## 更新日

2025年07月22日 10:19

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

ビジネス会話レベル

## 最終学歴

短大卒：準学士号

## 現在のビザ

日本での就労許可は必要ありません

## 募集要項

**Job title: Senior Executive - Accounts****Location: Gurgaon****Job Requirement**

Accounting Function

- Handle full set of accounts including AP, AR, GL and bank reconciliations
- Maintain records of financial transactions and manage accounts receivable & payable.
- Manage and file tax submissions (GST, corporate tax, etc.) in compliance with regulatory requirements.
- Work closely with external auditors, tax agents, and government authorities for financial reporting and compliance matters.
- Other ad-hoc Accounts duties

### Requirements

- Minimum Degree level in Accounting, Human Resources or equivalent
- Minimum at least 4 years of hands-on experience in Trading Industry (Preferable)/ other industry will also work - Proficient in Microsoft office
- Knowledge on regulations & policies (Tax, Accounts)
- Familiar with full set of accounting
- Positive attitude and ability to work well under pressure and independently
- Good interpersonal and communication skill

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

---

会社説明