



PR/117581 | Senior Customer Care

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1552394

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年08月05日 15:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Responsibilities:

- Manage, response, and receive customer orders via email, telephone, online, and fax assuring timely order processing
- Assist the Customer Service Supervisor to perform the best practice of customer service to internal and external customers and distribute process of improvement
- Supervise team members while ensuring that every task is done correctly and effectively and make sure that all aspects of customer service are established well
- Assist in completing the duties of the customer service supervisor, prepare reports of customer service team, and serve as the customer service supervisor when their superior is not around
- Responsible for helping in the development and execution of training programs for customer service representatives
- Assist customers in placing product, equipment, and parts orders by providing information including features, pricing,

availability, shipping schedules, special promotions, and prepare quotation

Qualifications:

- At least 5 years' experience in customer support in a manufacturing environment.
- Proficient computer skills, including Microsoft Office (Word, PowerPoint, Outlook, and Excel)
- Effective verbal and written communication skills in English
- Ability to multi-task and meet deadlines with self-motivation and proactivity
- SAP and related ERP is preferred.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明