



Recruitment Manager

International Real Estate

募集職種

人材紹介会社

Cornerstone Recruitment Japan 株式会社

求人ID

1552085

部署名

Human Resources

業種

不動産仲介・管理

雇用形態

正社員

勤務地

東京都 23区

給与

700万円 ~ 1000万円

勤務時間

40 hours/week

休日・休暇

Sat, Sun, public holidays

更新日

2025年12月16日 01:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢 (英語使用比率: 75%程度)

日本語レベル

ビジネス会話レベル

最終学歴

高等学校卒

現在のビザ

日本での就労許可が必要です

募集要項

- Lead full-cycle recruitment for roles across the company in Japan, from job posting and sourcing, to interview coordination, offer negotiation, and onboarding.
- Partner with hiring managers and HR leadership to understand hiring needs, define role requirements, and create effective sourcing strategies.
- Build and manage a strong talent pipeline through direct sourcing, employee referrals, job boards, and partnerships.
- Maintain accurate and up-to-date records in applicant tracking systems.

- Monitor recruiting metrics and continuously optimize hiring processes.
 - Collaborate with regional and global HR teams to align recruitment practices with company-wide standards.
-

スキル・資格

- 3-6 years of recruitment experience, preferably in a high-growth startup, SaaS, or tech environment. Proven success hiring across a range of functions and seniority levels.
 - Strong understanding of the Japanese talent market and local recruiting practices.
 - Excellent communication and relationship-building skills.
 - Ability to work independently and manage multiple roles at once.
 - Fluency in Japanese and business-level English (written and spoken).
 - Based in or willing to relocate to Tokyo.
-

会社説明