



## PR/087105 | Import and Export Specialist (m / f / d)

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントドイツ

#### 求人ID

1549831

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

ドイツ

#### 給与

経験考慮の上、応相談

#### 更新日

2025年07月08日 17:34

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### OVERVIEW

The leading manufacturer with global operations and international presence. Providing accurate portioning and mass measurement machines and solutions for industrial and consumer manufacturing. With the headquarters of EU in Germany, serving a wide range of services across the EMEA continents.

#### KEY REQUIREMENTS:

- Minimum 1 year of experience in import or export with customs operations proficiency
- Business level in German and English communication skills
- Able to work 100% onsite in Willich

## JOB RESPONSIBILITIES:

- Oversee import and export operations, including the preparation of all necessary customs documentation for international shipments
- Classify goods according to current customs tariff regulations
- Manage customs permits for both import and export activities
- Ensure shipment and export clearance in compliance with customs regulations and agreed sales terms
- Handle national and international customer inquiries, prepare quotations, and follow up accordingly
- Procure spare parts from Japan and external suppliers as needed
- Coordinate material withdrawals from the warehouse, including all related processes
- Prepare outgoing invoices and compile export documentation
- Verify and process freight and customs import invoices
- Submit monthly INTRASTAT reports to the Federal Statistical Office

## REQUIREMENTS:

- Proven professional experience in logistics and supply chain management
- A proactive approach with strong attention to detail
- Strong customer service orientation and a collaborative team spirit
- Friendly, professional demeanour with a high level of reliability
- Eligible to work in Germany

## BENEFITS:

- Permanent full-time position (39 hours/week)
- A dynamic role in a growing, successful company with performance-based compensation
- 13th-month salary
- 30 days of annual leave
- Work in an international environment
- Supportive, team-oriented work culture with thorough onboarding
- Free on-site employee parking
- Capital-forming benefits
- Bicycle and e-bike leasing options
- Meal vouchers as a lunch allowance

#LI-JACDE

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