



PR/094762 | Language Managers (ENG-THA) - Localization - Remote

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1549445

業種

ビジネスコンサルティング

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2025年07月22日 07:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

We are seeking a meticulous and experienced **Language Manager (legal domain)** to oversee the quality and accuracy of translated documents. The ideal candidate will ensure that translations are true to the source content and meet client-specific and country-specific standards.

Job Responsibilities

- Review and Edit Translations: Examine translated documents for errors in meaning, accuracy, terminology, spelling, grammar, style, tone, and syntax.
- Quality Control: Conduct quality checks on translations in one or more language pairs, ensuring adherence to style guides and publication specifications.
- Translation and Post-Editing: Perform translations and machine translation post-editing as needed.

- Vendor Management: Evaluate and support in-country translators, providing guidance and feedback to improve quality.
- Resource Management: Manage translation memory and term bases using internal systems.
- Client Management: Oversee client accounts, creating and managing guidelines, term bases, and translation memories.
- Vendor Services Support: Assist Vendor Services by offering feedback on vendor quality and identifying areas for improvement.
- Training and Supervision: Identify vendor weaknesses and provide training to enhance quality.
- Special Projects: Participate in special projects and other duties as assigned by management.

Job Requirements

- Proven experience in translation and editing.
- Strong attention to detail and excellent linguistic skills.
- Ability to manage multiple projects and meet deadlines.
- Proficiency in using translation management systems.
- Strong background/exposure to legal terms or professional services are highly welcome.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明