



PR/117556 | IT Chief

## 募集職種

### 人材紹介会社

ジェイ エイ シー リクルートメント タイランド

### 求人ID

1549412

### 業種

自動車・自動車部品

### 雇用形態

正社員

### 勤務地

タイ

### 給与

経験考慮の上、応相談

### 更新日

2025年09月16日 03:00

## 応募必要条件

### 職務経験

3年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

ビジネス会話レベル

### 日本語レベル

ビジネス会話レベル

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

### Job Description

1. Monitor requests for and set up organizational email accounts, and track/verify their configuration.
2. Back up data on computer systems, and track/verify the status after data backup.
3. Troubleshoot Hardware, Software, and Network issues.
4. Monitor and verify the execution of Preventive Maintenance for organizational computers.
5. Define and procure IT tools and equipment.
6. Manage IT-related contracts.
7. Update IT information when structural changes occur.
8. Track and verify information related to employment contracts across the organization.
9. Source, control, and monitor the usage of internal company telephones.
10. Develop and improve the organization's Website.
11. Perform System Analysis and create work process flowcharts.

### Qualifications

- Bachelor's Degree, Major in Information Technology, Computer Science, or Computer Engineering
- Minimum 7-10 years of experience in Management and Project Leader roles.

- Proficiency in Server, Network, RPA, AS400 (special consideration if applicable).
- Proficient in Microsoft Office 365.
- Japanese Language Proficiency: N3 Level
- English Language Proficiency: TOEIC Business Level

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会社説明