



JAC Recruitment

We are recruitment specialists around the globe

Thailand

PR/117540 | Sales & Marketing Officer (Japanese Speaking) *New graduate are Welcome*

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1549386

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年07月08日 17:13

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Responsibilities

- Handle both domestic and international sales operations.
- Prepare sales-related documents such as Sales Orders, Invoices, and other relevant paperwork.
- Coordinate with customers from order placement to product delivery.
- Communicate and collaborate with internal departments to ensure smooth delivery processes.
- Liaise with freight forwarders and transportation companies for tasks such as vehicle booking, vessel booking, and document dispatch.
- Summarize and compile all sales-related documents for submission to the accounting department.
- Perform other duties as assigned.

Qualifications

- Bachelor's degree in a related field.
- 0–2 years of experience in sales and marketing.
- Strong interpersonal and communication skills.
- Ability to multitask and manage responsibilities efficiently.
- High level of integrity, self-motivation, and a strong work ethic.
- Proficiency in Japanese (JLPT N2 or higher).
- Good command of English.
- Proficient in computer skills.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明