



PR/117507 | Asst. HR Mgr.

## 募集職種

### 人材紹介会社

ジェイ エイ シー リクルートメント タイランド

### 求人ID

1549336

### 業種

化学・素材

### 雇用形態

正社員

### 勤務地

タイ

### 給与

経験考慮の上、応相談

### 更新日

2025年08月19日 07:00

## 応募必要条件

### 職務経験

3年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

ビジネス会話レベル

### 日本語レベル

ビジネス会話レベル

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

Asst. HR Manager

Location: WHA Eastern Seaboard

### Responsibilities:

- Assist HR Manager in the day-to-day operations of HR functions and duties.
- Support the full cycle of the recruitment process, onboarding, and orientation
- Collaborate with line managers to address employee relations issues, including conflict resolution, disciplinary actions, and grievance handling.
- Ensure compliance with labor laws, company policies, and occupational health and safety standards.
- Support initiatives in organizational development, training, and succession planning.

- Provide general employee relations support and ensure that company policies and procedures are followed

Qualifications:

- Bachelor's degree in Human Resources or related field.
- People-oriented and results-driven
- Demonstrable experience with Human Resources metrics
- Knowledge of HR systems and databases
- Competence to build and effectively manage interpersonal relationships at all levels of the company
- In-depth knowledge of labor law and HR best practices

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

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会社説明