



PR/117445 | Account Receivable

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1549276

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年07月08日 17:12

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job responsibility

- Record and reconcile sales and collections daily to match with bank deposits and point-of-sales (POS) reports and prepare the journal entries (if any).
- Prepare documents and invoice accurately and promptly.
- Generate sales tax reports. – Follow up on outstanding receivables.
- Track withholding tax certificates from customers.
- Impact accounting balances and prepares various reports related to AR as assigned, such as AR Aging, Impact on revenue, and Output VAT.
- Assist the Audit process.
- Perform other tasks assigned by the supervisor.

Qualification

- Bachelor's degree in accounting or a related field required.

- Minimum 2 years of experience in Accounting (AR) required
- Strong knowledge of accounting principles and practices
- Having experience in restaurant business will be an advantage
- Computer literate in MS Office especially in Excel
- Detail-oriented with strong analytical and problem-solving abilities
- Ability to meet deadlines and work effectively in a fast-paced environment
- Ability to work independently and as part of a team
- Good in English ability (written)

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明