



PR/159219 | Bank Operation Officer

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1548173

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年07月23日 10:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

JOB RESPONSIBILITIES:

- Review and process applications for loans, deposits, and guarantees in alignment with the bank's policies and procedures.
- Manage SWIFT transactions, ensuring they meet messaging standards, regulatory guidelines, and AML requirements.
- Reconcile SWIFT payments and address any discrepancies with correspondent banks.
- Execute and settle derivative transactions, such as interest rate swaps, in accordance with contractual obligations and market practices.
- Draft and validate operational instruction documents and accounting entries.
- Maintain accurate and up-to-date control records.
- Prepare reports for Head Office and regulatory bodies as required.
- Collaborate with internal departments to ensure efficient daily operations.
- Uphold compliance with internal policies and external regulatory standards.
- Identify areas for operational improvement and implement enhancements to boost efficiency.
- Actively support team members and contribute to a cooperative work environment

JOB REQUIREMENTS

- Possess minimum bachelor degree in any relevant field
- Good in Microsoft Excel
- Well spoken English
- Able to work independently and multitasking

#LI-JACMY

#StateKL

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.my/terms-of-use>

会社説明