



PR/159122 | Senior Procurement Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1548108

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年07月08日 16:35

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

An assembly and fabrication facility in Kedah is looking for Senior Procurement Executive with experience in metal machining industry.

Job Responsibilities

- Source and identify potential suppliers to perform outsourcing activities
- Participate in benchmarking exercises to evaluate industry standards, select new suppliers, and manage supplier site certification programs.
- Lead the development and implementation of outsourcing management strategies.
- Oversee supplier qualification and assessment to ensure they meet the criteria for the approved vendor list (AVL).
- Maintain close communication with suppliers regarding their production capacities, readiness, and material supply.
- Provide input for outsourcing activities and manage contract documentation and administration.
- Handle the management of assigned outsourcing packages, including budget and cost control, and negotiate disputes in the best interest of the company according to contract provisions.
- Review standard subcontracts to ensure compliance with contracting policies before execution.
- Prepare project-specific flow-downs from the prime contract.

Job Requirement

- Bachelor Degree of equivalent
- Minimum of 2 years in outsourcing role, preferably in Metal Machining
- Extensive knowledge of outsourcing activities, specifically for metal machining
- Ability to work independently and adapt to a fast paced and changing environment
- Good communication skills in English and Mandarin is required to communicate with China counterpart.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明