



## PR/086794 | Japanese-English Bilingual Controller

### 募集職種

#### 人材紹介会社

JAC Recruitment USA

#### 求人ID

1547926

#### 業種

化学・素材

#### 雇用形態

正社員

#### 勤務地

アメリカ合衆国

#### 給与

経験考慮の上、応相談

#### 更新日

2025年07月08日 16:03

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### COMPANY OVERVIEW

Our client of Japanese manufacturer is seeking a Japanese-English Bilingual Controller.

#### JOB SUMMARY

- Oversee all financial and tax operations, including accounting, budgeting, financial reporting and tax return. This role requires a logical and strategic thinker, and a deep understanding of financial and tax regulations and practices in U.S.

#### RESPONSIBILITIES

- Manage and oversee the daily operations in accounting, financial and tax area, including accounts payable/receivable, general ledger, payroll. Prepare and present accurate financial statements and reports to President in U.S. and CFO in Japan. Develop and implement financial policies and procedures to ensure compliance with regulatory requirements.

- Conduct the followings:

- FP&A to support business decisions.
- Coordinate audits and ensure timely completion of audit processes.
- Monitor and manage cash flow.
- Collaborate with other group companies' members in PRC and Japan to support overall business objectives.

## REQUIREMENTS

- Bachelor's degree in Accounting, Finance, or a related field (CPA preferred)
- Minimum of 3 years of financial management role.
- Strong knowledge of US GAAP, financial and tax regulations.
- Excellent analytical, organizational, and communication skills.
- Proficiency in accounting and payroll software (SAGE preferred) and Microsoft Office 365.
- Ability to work independently and as part of a team in U.S., PRC and Japan.
- American/English: Native (Japanese: Business and/or Mandarin: Business, preferred)

## SALARY & Benefits

USD \$85K - \$120K (DOE) + Performance based bonus

Health, dental, and vision insurance.

Retirement plan (401K) with company match.

Paid time off and holidays.

## OTHERS

Work location: Cleveland/ Northeast Ohio, Ohio (Areas within commuting distance to these cities.) \*Hybrid

#LI-JACUS #LI-US #countryUS

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会社説明