



## Web Director – Lead Complex Global Digital Projects

### 募集職種

#### 人材紹介会社

Cornerstone Recruitment Japan 株式会社

#### 採用企業名

Cornerstone Recruitment Japan

#### 求人ID

1547804

#### 部署名

Marketing and Web Advertising

#### 業種

デジタルマーケティング

#### 会社の種類

中小企業 (従業員300名以下) - 外資系企業

#### 外国人の割合

外国人 半数

#### 雇用形態

派遣

#### 勤務地

東京都 23区, 港区

#### 最寄駅

日比谷線、 虎ノ門ヒルズ駅

#### 給与

450万円 ~ 600万円

#### 時給

2500-3250

#### 勤務時間

8

#### 更新日

2025年07月23日 14:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル (英語使用比率: 75%程度)

#### 日本語レベル

流暢

#### 最終学歴

大学卒 : 学士号

#### 現在のビザ

日本での就労許可が必要です

## 募集要項

### Drive the Digital Experiences That Define Global Brands

Step into a high-impact role where strategy meets execution. As a **Digital Producer/Web Director**, you'll take full ownership of digital projects from initial concept to final delivery shaping web and content experiences for some of the world's most iconic brands.

You won't just manage timelines, you'll drive the entire production process. Acting as the bridge between clients and internal teams, you'll turn ideas into action plans, lead cross-functional teams, and ensure projects are delivered on time, on budget, and at the highest quality.

This role offers both autonomy and collaboration: you'll make independent decisions in daily operations while working closely with Project Managers to align broader strategies. If you enjoy solving complex challenges and thrive in fast-moving, creative environments, this is a chance to lead work that truly makes an impact.

### What You'll Do

- Lead digital/web projects end-to-end—from scoping and planning to delivery and post-launch operations
- Define project requirements, technical specs, timelines, and budgets
- Act as the key decision-maker on production while aligning with project managers on strategic direction
- Manage internal teams (Creative, Dev, Content) and external partners/vendors
- Serve as the main contact for client communications, translating needs into actionable plans
- Oversee and document IA, wireframes, CMS/component specs, and production plans
- Plan and run QA/testing to ensure high-quality, on-brand delivery
- Support ongoing operations such as site maintenance, CMS management, and content updates
- Maintain clear communication and alignment across all stakeholders and disciplines

### What You Bring

- Solid experience in web/digital project delivery, ideally within digital agencies or production studios
- Deep understanding of web production, including CMS (AEM, Sitecore, WordPress, Contentful), HTML/CSS/JS, and REST APIs
- Hands-on experience managing complex websites and multi-language platforms
- Familiarity with design/prototyping tools (Figma) and task tracking (Jira, Smartsheet)
- Proven ability to manage large-scale, multi-region digital campaigns
- Strong communication and leadership skills; comfortable managing cross-functional teams and pushing back when needed
- Fluency in Japanese (N2 or above) and business-level English

### Why This Role?

- Own the production of complex digital projects from start to finish
- Collaborate with top global brands and diverse creative teams
- Work in a fast-paced, international environment that values autonomy and initiative
- Be part of a company that has a deep global network
- Office located in Toranomon Hills Mori Tower, Tokyo's modern business hub

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## 会社説明