

**MichaelPage**

www.michaelpage.co.jp

**Travel Consultant - Japanese-English Speaker! GDS knowledge****Travel Consultant****募集職種****人材紹介会社**

マイケル・ページ・インターナショナル・ジャパン株式会社

**求人ID**

1546792

**業種**

旅行・観光

**雇用形態**

正社員

**勤務地**

東京都 23区

**給与**

350万円 ~ 450万円

**更新日**

2025年07月04日 16:58

**応募必要条件****キャリアレベル**

中途経験者レベル

**英語レベル**

流暢

**日本語レベル**

ネイティブ

**最終学歴**

大学卒：学士号

**現在のビザ**

日本での就労許可が必要です

**募集要項**

You will have the unique responsibility of managing inquiries from Japanese-English clients via email and phone calls, primarily within the B2B sector. While the majority of your interactions will be with Japanese-English clients, you'll also have the opportunity to engage with foreign clients. This makes proficiency in English communication an essential requirement for this role.

**Client Details**

Global travel company.

**Description**

- Manage inquiries from Japanese-English clients via email, phone calls, and in-person meetings, ensuring exceptional service at every touchpoint.
- Build and maintain strong relationships with clients, understanding their travel preferences and requirements to provide personalized recommendations and solutions.
- Stay updated on industry trends, travel regulations, and destination information to offer informed advice and support.
- Collaborate with team members to optimize travel itineraries, resolve issues, and exceed client expectations.
- Assist with administrative tasks such as processing payments, issuing tickets, and preparing travel documents

accurately and efficiently.

- Proactively follow up with clients post-travel to gather feedback, address any concerns, and foster long-term loyalty and satisfaction.

#### Job Offer

- Hybrid Set up - has to be in the office during training though.
- Monday to Friday, 9AM-6PM

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Michelle Rosette on +813 6832 8698.

---

#### スキル・資格

- Native-level proficiency in Japanese. Business level in English or vice versa
- Strong communication skills, both written and verbal.
- Ability to work in Tokyo 23.
- Prior experience in the travel industry or customer service is preferred but not required.

---

#### 会社説明

Travel Consultant