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HRG at leading B2B

HR Generalist

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1546671

業種

日用品・化粧品

会社の種類

中小企業 (従業員300名以下) - 外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

600万円 ~ 800万円

ボーナス

給与：ボーナス込み

歩合給

給与：歩合給込み

更新日

2025年07月03日 10:29

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

This is an exciting opportunity for an experienced HRG to contribute to a leading company in the industrial and manufacturing industry. Based in Tokyo, the role focuses on managing diverse human resources functions and driving organizational efficiency.

Client Details

This organization is a well-established player in the industrial and manufacturing industry. Operating as a mid-sized company, it offers a robust platform for career growth and exposure to a wide range of HR responsibilities.

Description

Partner with business leaders to support their HR needs.

Manage hiring and onboarding processes.

Handle employee relations and make sure rules are followed.

Run HR programs that support company goals.

Help with performance reviews and employee growth.

Lead basic HR trainings for staff and managers.

Work with leaders on improving the org structure and culture.

Keep HR data organized and share useful reports.

Job Offer

- Competitive salary range of approximately 6,300,000 JPY to 7,700,000 JPY annually.
- Opportunities for career advancement in a mid-sized company.
- Exposure to global HR practices and strategic initiatives.
- Convenient location in Tokyo with a professional working environment.
- A chance to make a significant impact in the industrial and manufacturing industry.

Join this rewarding opportunity in Tokyo and apply to become an integral part of the human resources team.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Momo Liu on +81 3 6832 8692.

スキル・資格

Some experience across multiple HR functions (e.g. payroll, recruitment, employee relations).

Background in industrial or manufacturing companies preferred.

Basic knowledge of labor law and HR best practices.

Able to manage tasks independently and take initiative.

Strong communication and problem-solving skills.

会社説明

We are seeking a dedicated and motivated Human Resource Generalist (HRG) to join our team in the industrial/manufacturing sector, based in Tokyo Shinagawa. This role calls for an individual who is capable of managing HR operations and implementing HR strategies.