



PR/109443 | Sr. Engineer / Assistant Manager - Quality & Store {Gurgaon}

募集職種

人材紹介会社

ジェイエイシーリクルートメントインド

求人ID

1545405

業種

その他（商社）

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2025年06月24日 10:31

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

(Job Description) Sr. Engineer/Assistant Manager - Quality & Store

Location- Gurgaon

Inventory Management:

- Monitor and manage monthly inventory of robots and spare parts.

(Daily management require. It is desirable to be able to make suggestions for improving management methods.)

- Submit inventory reports to concerned members on a regular basis.

Invoicing Coordination:

- Prepare invoicing plans for robots and spare parts.

- Coordinate with sales and service teams for discussion and confirmation.

Warehouse Management:

- Manage overall warehouse operations, including receiving, storing, and dispatching of robots and spare parts.
- Maintain proper storage conditions and ensure safety and cleanliness of the warehouse.
- Conduct periodic stock audits and physical verification.

Logistics & Delivery Coordination:

- Ensure timely and error-free delivery of robots and spare parts to customers.
- Coordinate with transporters to manage dispatch and tracking.

Demo area Management:

- Our office demo area management.

Audit & Compliance Support:

- Assist in internal and external audit activities for spare parts and robots.
- Verify robot serial numbers and provide relevant data to the accounts team.

Procurement Support:

- Provide technical specifications and details to the procurement team for robot orders to KHI.

Qualifications & Skills:

- Diploma or bachelor's degree in engineering (Mechanical / Electrical / Electronic preferred)
- 5~10 years of relevant experience in industrial robotics, logistics, or technical coordination
- Proficient in MS Office and inventory/ERP systems (experience with RISM_G is a plus)
- Good communication and coordination skills
- Ability to manage multiple internal stakeholders