



PR/117507 | Asst. HR Mgr.

## 募集職種

### 人材紹介会社

ジェイエイシーリクルートメント タイランド

### 求人ID

1545350

### 業種

化学・素材

### 雇用形態

正社員

### 勤務地

タイ

### 給与

経験考慮の上、応相談

### 更新日

2025年06月24日 10:25

## 応募必要条件

### 職務経験

3年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

ビジネス会話レベル

### 日本語レベル

ビジネス会話レベル

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

Asst. HR Manager

Location: WHA Eastern Seaboard

### Responsibilities:

- Assist HR Manager in the day-to-day operations of HR functions and duties.
- Support the full cycle of the recruitment process, onboarding, and orientation
- Collaborate with line managers to address employee relations issues, including conflict resolution, disciplinary actions, and grievance handling.
- Ensure compliance with labor laws, company policies, and occupational health and safety standards.
- Support initiatives in organizational development, training, and succession planning.

- Provide general employee relations support and ensure that company policies and procedures are followed

Qualifications:

- Bachelor's degree in Human Resources or related field.
- People-oriented and results-driven
- Demonstrable experience with Human Resources metrics
- Knowledge of HR systems and databases
- Competence to build and effectively manage interpersonal relationships at all levels of the company
- In-depth knowledge of labor law and HR best practices

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会社説明