

MichaelPage

www.michaelpage.co.jp

AP Accounting Manager for global organization

AP Accounting Manager

募集職種

人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

求人ID

1545226

業種

その他（コンサルティング・士業）

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

800万円 ~ 1000万円

勤務時間

Flex time and 2 days WFH per week

更新日

2025年06月20日 17:14

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

流暢

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

This exciting opportunity as an AP Accounting Manager in the business service industry is ideal for someone with a strong background in Accounts Payable, ERP systems, and people management. Based in Tokyo, the role requires bilingual proficiency in Japanese and English.

Client Details

This industry leader operates as a medium-sized organization, offering innovative solutions to its clients. The company is well-established and values precision and expertise within its Accounting & Finance department.

Description

- Oversee and manage all aspects of Accounts Payable operations, ensuring accuracy and timeliness.

- Lead and motivate a team, fostering a collaborative and efficient work environment.
- Ensure vendor registration processes comply with company policies and risk management standards.
- Collaborate with internal and external stakeholders to resolve payment-related queries.
- Maintain and optimize ERP systems for efficient AP accounting processes.
- Prepare reports and analyses to support decision-making within the Accounting & Finance department.
- Implement and monitor compliance with regulatory and company policies.
- Utilize Microsoft Excel to manage and analyze financial data effectively.

Job Offer

- Competitive salary in the range of 8,000,000 JPY to 10,000,000 JPY.
- Annual bonus and comprehensive retirement package.
- Robust insurance benefits tailored for employees in Tokyo.
- Opportunities to grow your career in the finance area.
- Collaborative and professional work environment in a central Tokyo location.

This is your chance to make a significant impact as an AP Accounting Manager. Apply now to join a forward-thinking organization in central Tokyo

Page Group Japan is acting as an Employment Agency in relation to this vacancy.

スキル・資格

A successful AP Accounting Manager should have:

- Proficiency in both Japanese and English for effective communication.
- Strong experience in Accounts Payable and ERP systems.
- Proven ability to lead and manage a team successfully.
- Familiarity with vendor registration, compliance, and risk management processes.
- Advanced Microsoft Excel skills for financial data analysis.
- Excellent attention to detail and problem-solving abilities.
- A degree in Accounting, Finance, or a related field.

会社説明

This industry leader operates as a medium-sized organization, offering innovative solutions to its clients. The company is well-established and values precision and expertise within its Accounting & Finance department.