



PR/117445 | Account Receivable

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1544771

業種

レストラン・フードサービス

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年06月17日 10:19

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job responsibility

- Record and reconcile sales and collections daily to match with bank deposits and point-of-sales (POS) reports and prepare the journal entries (if any).
- Prepare documents and invoice accurately and promptly.
- Generate sales tax reports. – Follow up on outstanding receivables.
- Track withholding tax certificates from customers.
- Impact accounting balances and prepares various reports related to AR as assigned, such as AR Aging, Impact on revenue, and Output VAT.
- Assist the Audit process.
- Perform other tasks assigned by the supervisor.

Qualification

- Bachelor's degree in accounting or a related field required.

- Minimum 2 years of experience in Accounting (AR) required
- Strong knowledge of accounting principles and practices
- Having experience in restaurant business will be an advantage
- Computer literate in MS Office especially in Excel
- Detail-oriented with strong analytical and problem-solving abilities
- Ability to meet deadlines and work effectively in a fast-paced environment
- Ability to work independently and as part of a team
- Good in English ability (written)

会社説明