

**MichaelPage**

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## Travel Consultant - Global Corporate Travel JP &amp; EN

## Travel Consultant

## 募集職種

## 人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

## 求人ID

1543540

## 業種

旅行・観光

## 雇用形態

正社員

## 勤務地

東京都 23区

## 給与

350万円 ~ 450万円

## 更新日

2025年06月03日 21:01

## 応募必要条件

## キャリアレベル

中途経験者レベル

## 英語レベル

流暢

## 日本語レベル

ネイティブ

## 最終学歴

大学卒：学士号

## 現在のビザ

日本での就労許可が必要です

## 募集要項

You will have the unique responsibility of managing inquiries from Japanese-English clients via email and phone calls, primarily within the B2B sector. While the majority of your interactions will be with Japanese-English clients, you'll also have the opportunity to engage with foreign clients. This makes proficiency in English communication an essential requirement for this role.

## Client Details

Global travel company.

## Description

- Manage inquiries from Japanese-English clients via email, phone calls, and in-person meetings, ensuring exceptional service at every touchpoint.
- Build and maintain strong relationships with clients, understanding their travel preferences and requirements to provide personalized recommendations and solutions.
- Stay updated on industry trends, travel regulations, and destination information to offer informed advice and support.
- Collaborate with team members to optimize travel itineraries, resolve issues, and exceed client expectations.
- Assist with administrative tasks such as processing payments, issuing tickets, and preparing travel documents

accurately and efficiently.

- Proactively follow up with clients post-travel to gather feedback, address any concerns, and foster long-term loyalty and satisfaction.

#### **Job Offer**

- Hybrid Set up - has to be in the office during training though.
- Monday to Friday, 9AM-6PM

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Michelle Rosette on +813 6832 8698.

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#### **スキル・資格**

- Native-level proficiency in Japanese. Business level in English or vice versa
- Strong communication skills, both written and verbal.
- Ability to work in Tokyo 23.
- Prior experience in the travel industry or customer service is preferred but not required.

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#### **会社説明**

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