



## PR/095373 | Purchasing Executive

### 募集職種

#### 人材紹介会社

ジェイ エイ シー リクルートメント シンガポール

#### 求人ID

1543387

#### 業種

小売

#### 雇用形態

正社員

#### 勤務地

シンガポール

#### 給与

経験考慮の上、応相談

#### 更新日

2025年06月03日 10:29

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Company Overview

Our client is a leading provider of high-quality baby and childcare products, including feeding bottles, pacifiers, and skincare items. Committed to safety and innovation, the company emphasizes research and development to meet the needs of modern parents. As they continue to drive growth and expansion, they are now seeking a Purchasing Executive to join their team and contribute to their ongoing success.

#### Key Responsibilities

- Source and evaluate suppliers to ensure high-quality materials and cost-effective procurement.
- Negotiate contracts, terms, and pricing agreements with suppliers and vendors.
- Monitor purchasing orders from initiation to delivery, ensuring timely and accurate order fulfilment.
- Maintain inventory levels in accordance with company objectives to ensure optimal use of resources.
- Collaborate with internal departments such as production and logistics to forecast demand and manage supply chain efficiencies.
- Analyse market trends and conduct cost-benefit analyses to support purchasing decisions.
- Address and resolve any issues related to delivery or quality of goods with vendors.

#### Key Requirements

- Diploma or Bachelor's degree in Business Administration, Supply Chain Management, or related field.
- Proven experience in purchasing or supply chain roles, preferably within the consumer goods industry.
- Strong negotiation, communication, and interpersonal skills.
- Ability to analyse data and market trends to inform purchasing strategies.
- Familiarity with ERP systems and purchasing software will be an advantage.
- Detail-oriented with strong organizational and multitasking abilities.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

Aloysius Loh  
JAC Recruitment Pte Ltd  
EA Personnel: R24121320  
EA Personnel Name: LOH CHUAN LIANG ALOYSIUS

#LI-JACSG  
#countrysingapore

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会社説明