



PR/095372 | Accounts Receivable Executive

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント シンガポール

求人ID

1543386

業種

監査・税理士法人

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2025年06月03日 10:29

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Accounts Receivable Executive

Location: Singapore

Your New Company

Our client, a well-established multinational in the semiconductor and electronics manufacturing space, is expanding their Singapore team. With a strong global footprint and a focus on high-mix, low-volume manufacturing, they offer a dynamic environment for professionals looking to grow their careers in finance and supply chain.

Your New Role

- Manage full spectrum of AR functions: invoicing, credit/debit notes, and statements of accounts
- Collaborate with internal teams to resolve billing and payment issues
- Perform AR reporting, intercompany transactions, and reconciliations

- Handle incoming payments, petty cash entries, and account reconciliations
- Prepare AR aging reports, cash flow projections, and customer sales rebates
- Ensure accurate journal entries, GL schedules, and timely GST reporting
- Support internal and external audits
- Participate in AR process improvements and system transformation projects

Key Qualifications for Success

- Diploma in Accounting, Finance, or related field
- Strong understanding of accounting principles
- Excellent communication and problem-solving skills
- High attention to detail and accuracy
- Proficiency in Microsoft Excel; SAP experience is a plus
- Immediate availability or short notice preferred

Ready to Take the Next Step?

Interested applicants, please click [APPLY NOW](#) or send a copy of your updated CV to bryan.ashwin@jac-recruitment.com for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
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会社説明