

# MichaelPage

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## Sales Support - Global LOGISTICS Company!

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#### 募集職種

##### 人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

##### 求人ID

1543181

##### 業種

物流・倉庫

##### 雇用形態

正社員

##### 勤務地

東京都 23区

##### 給与

450万円 ~ 600万円

##### 更新日

2025年06月01日 11:50

#### 応募必要条件

##### キャリアレベル

中途経験者レベル

##### 英語レベル

ビジネス会話レベル

##### 日本語レベル

流暢

##### 最終学歴

短大卒：準学士号

##### 現在のビザ

日本での就労許可が必要です

#### 募集要項

The Sales Support role is a key position that ensures smooth operation within the Transport & Distribution industry by providing exceptional customer service support. The role involves managing processes, resolving problems, and creating an environment that fosters growth and customer satisfaction.

#### Client Details

Our client is a well-established global organization within the global logistics industry. They boast a vast network that stretches across the globe and are recognized as a market leader in providing innovative and customized logistics solutions.

#### Description

- Support sales staff with things such as preparation of sales materials (service details, performance data, etc.)
- Respond to inquiries from customers (via telephone and e-mail, including asking for details when preparing quotations and providing guidance after signature of contracts).
- Gather information on existing and prospective customers.
- Conduct regular meetings with the team to discuss performance and address any issues.
- Monitor and report on sales support performance.
- Implement necessary changes and improvements in sales support processes.

## Job Offer

- Opportunities for professional growth and career advancement within the company.
- A supportive and inclusive work environment.
- Good work-life balance.

Join our team and contribute to our ongoing success while developing your skills in a thriving industry. Apply now to embark on a rewarding career journey with us.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Davide Capretta at +81 3 6832 8675.

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## スキル・資格

A successful Sales Support Candidate should have:

- Customer service experience, ideally but not limited to forwarding companies.
- Ideal if experience in overseas sales administration at trading company
- Microsoft Office skills (Excel, Word, PPT)
- Fluent level of English and Japanese
- Excellent problem-solving abilities and a customer-focused approach.

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## 会社説明

A well-established global organization within the global logistics industry. They boast a vast network that stretches across the globe and are recognized as a market leader in providing innovative and customized logistics solutions.