



Logistics Assistant Manager

募集職種

人材紹介会社

Cornerstone Recruitment Japan 株式会社

採用企業名

Global Outdoor Apparel Company

求人ID

1542007

部署名

Logistics

業種

その他（流通・小売・物流）

会社の種類

中小企業 (従業員300名以下) - 外資系企業

外国人の割合

外国人 少数

雇用形態

正社員

勤務地

東京都 23区

給与

400万円 ~ 800万円

更新日

2025年07月15日 01:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可が必要です

募集要項

Responsibilities / Duties（主な職務）

- Import process management Plan and manage oversee inbound shipments. Coordinate and communicate with Swiss HQ, forwarder, customs dealer and 3PL.
- Improve profitability of duty As a part of import process, there are still room to improve import duty such as TPP / EU – JP EPA etc.
- Inbound and stock management at 3PL Appropriate stock management and inbound control at 3PL is required.

- Optimize delivery schedule To distribute the right product at the right time, communicate to relevant team (Swiss HQ, internal sales team etc.) and execute a delivery plan.

Key requirements / Minimum qualifications

- Over 5 years' experience in logistics either in the position of business side or logistics service provider side.
- Experience in the Outdoor / apparel industry a plus
- Experience and knowledge in ERP / WMS
- 3PL management experience is a plus
- Analytical and problem-solving skills
- Organizational, planning and forecasting skills
- Excellent interpersonal and communication skills to deal with partners at all levels, both internal and external
- Motivated, team player and self-starter with a can-do attitude
- Results oriented and able to multi-task in a fast-paced environment.
- Able to work independently and make decisions under limited direction.

Personal

- Professional attitude
- Problem-solving oriented
- Good communicator, integrative and team player
- Strategic and logical thinking
- Highly organized and detail-oriented
- Integrity

Software

- Microsoft Office Word, Excel及び PowerPoint（中級）、TEAMS（業務使用経験）必須
- Business English level (read/write)

会社説明