



## PR/122937 | HRGA Manager

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントインドネシア

#### 求人ID

1541740

#### 業種

その他（人材サービス）

#### 雇用形態

正社員

#### 勤務地

インドネシア

#### 給与

経験考慮の上、応相談

#### 更新日

2025年05月20日 13:17

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ビジネス会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Job Description

- Develop and implement HR Strategies and Initiatives aligned with the overall business strategy
- Build constructive relationships between all stakeholders both internally (Unions) and externally (government bodies, other industry bodies and external parties).
- Monitor internal and external labour relations trends and submit relevant reports to Management.
- Facilitate the implementation of regular meetings between management and labour.
- Coordinates the implementation of employee programs and employee relations.
- Communicates, distributes and implement changes to all employees
- Enhance management and labour knowledge on Industrial Relations related issues.

- Review and revise Company Regulations/Peraturan Perusahaan (PP), Collective Labour Agreement (CLA), wage review and labour related policies and procedures.
- Dispute Settlement (reviews investigation report from internal team and identifies the breach/violation of related policies or procedures and provides recommended disciplinary action based on Industrial Relations guidelines and practices).

Qualifications:

- Minimum bachelor degree in Law, Psychology, or Human Resources Management
- BNSP certified as HR Manager
- Advance communication skill
- Strong working knowledge and experienced in Man Power Planning budget, recruitment strategies, KPI
- Deep understanding in all aspects of HR (Talent Acquisition, Performance Management, Industrial Relations, People Development)
- Ability to solve practical problems and carry out responsibilities under general supervision
- Strong experiences in compensation & benefit with background from organizational development.
- Preferably able to speak Japanese (min. equal to N3), English

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会社説明