



## PR/086585 | Japanese Bilingual Corporate Access Specialist

### 募集職種

人材紹介会社  
JAC Recruitment USA

求人ID  
1541137

業種  
銀行・信託銀行・信用金庫

雇用形態  
正社員

勤務地  
アメリカ合衆国

給与  
経験考慮の上、応相談

更新日  
2025年05月20日 12:43

### 応募必要条件

職務経験  
3年以上

キャリアレベル  
中途経験者レベル

英語レベル  
ビジネス会話レベル

日本語レベル  
ビジネス会話レベル

最終学歴  
短大卒：準学士号

現在のビザ  
日本での就労許可は必要ありません

### 募集要項

#### COMPANY OVERVIEW

Our client (Global Financial Company) is looking for a Japanese Bilingual Corporate Access Specialist.

This is a hybrid role, and the role requires to commute to NYC office 3 times a week.

#### RESPONSIBILITIES

- Execute events and manage logistics for US-based Japan non-deal roadshows, virtual events, conferences.

- Manage itineraries, create and update marketing materials
- Ability to maintain existing relationships with Japanese corporate clients based in US (Local IR Officers).
- Work closely with institutional equity sales, Tokyo banking team, and investor relations teams

#### **REQUIREMENTS**

- 3-5 years relevant experience (financial sector event planning)
- Understanding of the equity landscape; analysts, institutional clients, corporate clients
- Proficiency in Excel, Outlook, PowerPoint, IPreo, FactSet, Salesforce
- Excellent communication skills.
- Japanese / English bilingual (Read, write and speak)
- Proven attention to detail and Solutions oriented approach
- Preferably have experience in Japan Corporate Access, but not necessary
- Hold Series 7 and 63 license or Have capability to pass Series 7 and 63 within 3 months (Required for the role)

#### **SALARY**

Salary range is USD 100,000 - 150,000 (Depending on the experiences)

#### **BENEFITS**

- Medica, Dental, Vision 401K and other benefits.

#LI-JACUS #LI-US #countryUS

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会社説明